

W. Charles Akins ECHS CAC

CCC Room #146

Wednesday, October 2, 2024

Sign in sheets were available to establish membership and will be created to electronic documentation for future meetings. A copy of the agenda and the Campus Advisory Council bylaws were made available to attendees.

6:40 - Mr. Wilkinson opened the meeting and made a motion to Call to Order. Connie M. made the 1st call to order and Jessica made the 2nd Call to Order.

6:45 - Meeting notes from September 2024 were available and were asked to be reviewed.

6:50 - Rob C. made a motion to approve the minutes.

**Parent Representatives** - Trudy R., Beth P., and Robert C. confirmed

**Intro of new parent representatives** - Paula H., Jaime H., Ceci V., and Michelle C.

**Staff Representative** - Lance W. confirmed

**Intro of new staff representatives** - Deepa P., Becky L., Emily S., Lori C., and Yesenia C.

**Community Member Representative** - Ms. Rest confirmed

**Business Representative** - Esley G., A+FCU, not present; noted that A+FCU is open to campus beautification sponsorship

A. QRCode, and paper copy, made available for Akins CAC training verification.

B. Concerns regarding CAC bylaws will be discussed at the November meeting.

C. November 5th - staff development day - discussion to also make this a P/T Conference day

1. Beth R. asked what the P/T day would look like
2. Mr. Herbin explained the set up - much like a restaurant style environment
3. Connie M. explained the logistics and stated the process is very efficient
4. Ms. Lego stated P/T day works very well, and teachers like the opportunity to meet with parents
5. Ms. Starkey stated she sees P/T day as essential and notes she sees student improvement after the conference for students whose parents attend
6. Mr. Herbin noted that November 5th is also voting day, and since Akins is a voting site, parents can vote and attend the P/T conference
7. Connie M. stated that she will message out information regarding P/T conference day and reminded parents to make sure their contact information is in the Portal, not the student's.
8. Michelle C. asked what was in place for parents who are not able to attend P/T conference day
9. Connie M. and Becky L. stated that teacher emails are in the parent portal, and parent can request a conference with individual teachers or a group of teachers using that option for a day other than P/T Conference day
10. Becky L. also stated that Akins utilizes bilingual staff to assist with translation during the P/T conferences, as needed, and this is a huge asset

D. CIP Review

1. Mr. Herbin discussed the CIP as being a living document, one in which progress can be tracked. He explained there are four goals, each having a strategy. The fifth goal is currently not included and will be selected by the Board. He also explained that the CIP does not include all systems and things being implemented at Akins. Rather, it includes priorities to be discussed and monitored.
2. Mr. Herbin invited all members to do a gallery walk. Sticky notes were available for individuals to give feedback. The feedback will be collected and entered onto the CIP Draft.

7:30 - The meeting was officially adjourned. Jess provided the 1st motion and Alyssa

provided the 2nd motion

